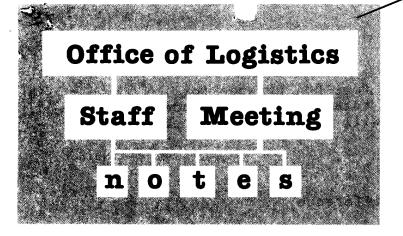
Declassified in Part - Sanitized Copy Approved for Release 2012/08/20 : CIA-RDP91-00280R000300350033-7



25X1

25X1

25X1

25X1

Listed below are the topics that were discussed at the D/L staff meeting on 03 December. While they do not represent the totality of our discussions, they do represent the highlights. Your division or staff chief can provide you with additional details on those topics in which you are interested.

9 December 1986

1. followin	The Office of Logistics	(OL) wishes to	o welcome	the
		Supply Divi Supply Divi Procurement	ision	
Training Office of Procurem will be credit w can take names ca be forth	Beginning the first week will offer two courses of Logistics in the Off-Conent and Contracting and of sponsored through the Univill be given for these contracting the courses but annot be forwarded to the accoming giving details. The OL/Training Officer,	which are of ir ampus Program. Cost Analysis f iversity of Vir ourses. Indivi will not be gi University.	nterest to These cou for Decision rginia. Un iduals unde iven credit	the urses, on Making, niversity er cover to because
display Headquar techniqu l throug	A show entitled, "Egg De in the Fine Arts Exhibit ters building. This showes, materials, and origing 29 December. All items and logistics employees."	Hall, corridor w includes eggs ns, and will be	: 10 at the s of many d e on exhibi	e lecorating it from

4. The 1987 Combined Federal Campaign (CFC) Key Persons and the Senior Coordinator were present at the 3 December staff meeting to receive the personal thanks of the Director of Logistics and the OL division/staff chiefs for the giving of their time and effort during the Campaign. These OL employees volunteered for this task while also continuing with their regular job duties. Through their efforts, OL achieved its current CFC contribution total of \$17,910 (85 percent of its goal) which

25X1

CONFIDENTIAL

OL Staff Notes - 05 December 1986

qualified OL to be one of the top four DDA offices for percentage of goal reached. This total does not include confidential contributions which will be totalled and provided to OL.

Attachments

25X1

- A. One Individual Can Make a Difference
- B. Item of Interest

2

CONFIDENTIAL

## ATTACHMENT A

## \*\*\*\*\*\*\* ONE INDIVIDUAL CAN MAKE A DIFFERENCE \*\*\*\*\*\*\*

The Director of Logistics commends the following individuals who, by their outstanding performance of duty, have received acknowledgment from OL customers:

25X1 25X1

25X1

25X1

25X1

25X1

25X1 25X1

25X1 25X1 25X1 25X1 25X1

25X1 25X1 25X1

Chief, Motor Pool, FMD, was recognized in
a Memorandum, dated 26 November 1986, from
Coordinator for Academic Affairs, for the high-quality service
provided during the recent visit of college deans to
Headquarters on 10 November. The deans were quite impressed
with their one-day visit to the Agency. In a separate
memoranda, recognized Planning
Services Staff of the Office of the Production Manager, P&PD,
for his excellent support provided in the preparation of
programs and other material for the DCI's Program for Deans.
Also recognized was Manager, Executive Dining
Room, FMD, for services rendered in the luncheon served during
the deans' visit.
Chief, Maintenance Section,
Operations Branch, FMD, was recognized in a Letter of
Appreciation, dated 21 November 1986, from
Deputy Director of Personnel for Employee Benefits and
Services, for her immediate response and assistance in
preparing signs for the briefing of the new Federal Employees'
Retirement System. stated that this request was made on very short notice and "can-do" spirit was
on very short notice and "can-do" spirit was commendable and greatly appreciated.
commendable and greatly appreciated.
of the Motor Pool, FMD, was recognized in a
Memorandum, dated 18 November 1986, from
for his cooperation and
willingnood to addict in making the leader of
huge success. stated it was a pleasure to work with
an individual who is dedicated to his profession.
profession.
In a Memorandum, dated 26 November 1986, from
Executive Officer, Office of Personnel,
Deputy for Operations, FMD, and Contract Employee for
Contel, were recognized for their quick and understanding
responses for a temporary power upgrade in Room 1A07
Headquarters for an IBM PC training session. Thanks to these
two individuals, the training session went off without a hitch.

CONFIDENTIAL

## ITEM OF INTEREST

## UPGRADING OF THE HEADQUARTERS POWERHOUSE

During the design phase for the New Headquarters Building (NHB), it was apparent that we needed to increase the capacity and reliability of the Headquarters Powerhouse to provide adequate critical utilities to both the Original Headquarters Building and the NHB. And, the entire Powerhouse, with its early 1960s vintage equipment, was in need of modernization.

Smith, Hinchman and Grylls of Detroit, Michigan, designer of the NHB, also was chosen to design the Powerhouse renovations. The design was completed in 1984, and construction began in July 1984. Like the other segments of the New Building Project, it is managed by the General Services Administration. It is scheduled to be completed in April 1987 at a cost in the \$16 million range.

The equipment replacements included all facets of a powerhouse and related systems, e.g., chilled water loops. The majority of the electric switchgear was replaced, including the 15KV incoming switchgear. Seven gas turbine generators capable of supplying over 22 megawatts of emergency power are being installed; four of those are operational now. As part of the generator installation, a load management system is being installed which will provide computerized control of the emergency generators and main circuit breakers in the event of a power outage. Six new 1350-ton chillers have been installed, complete with new pumps and piping. The piping systems were designed so that if a malfunction occurs, the problem area could be isolated without affecting the operation of the entire system. Along with this chiller installation, a new stainless steel cooling tower system was installed. It replaced an old wooden tower system which began collapsing as the new one was being built. are also renovating the Powerhouse boilers which provide steam to the entire Headquarters compound. New burner fronts are being installed on all boilers. This will provide us with the option of operating them on either natural gas or fuel oil. Finally, a new microprocessor control system for the boilers has been installed; it will allow centralized control of the boilers. Presently, two of the four boilers have had these modifications substantially accomplished.

The extensive replacement of equipment and modifications of piping has occurred since 1984 to an operating system which controls critical utilities serving the Headquarters complex. Through careful planning and phasing, we have replaced nearly all of the equipment in the Powerhouse without a major interruption of our critical utilities.